

HOTEL RESERVATION FORM
Aircraft Interiors Expo 2012
Hamburg, March 27-29, 2012

Please return this form before March 01, 2012 to:
INTERPLAN AG Office Hamburg, Kaiser-Wilhelm-Straße 93, 20355 Hamburg – Germany
Phone: +49 (0)40 3250 9230 Fax: +49 (0)40 3250 9244 E-mail: airo12@interplan.de

Please use typewriter or capital letters

Surname _____ First Name _____

Company _____

Address _____

Postal Code _____ City _____

Country _____ E-mail _____

Phone _____ Fax _____

Hotel Reservation

Please reserve: single room double room

from _____ to _____ for _____ nights.
date of arrival date of departure

Preferred hotel:

1st choice _____ 2nd choice _____

You find a list of all pre-reserved hotels on the next page of this form.

Deposit payment/guarantee

Please find attached a copy of my bank draft (total accommodation costs) in EUR, made payable to:
INTERPLAN AG Hamburg, w / HH AIRO 2012 – guest's name
HypoVereinsbank Muenchen - bank code 700 202 70 - account no. 654 028 45 88
SWIFT-Code: HYVEDEMMXXX - IBAN: DE87 7002 0270 6540 2845 88

I authorize to forward my credit card details to the hotel to guarantee the booking (**a deposit is not required – the whole amount will be paid at the hotel directly**):

Eurocard/Mastercard Visa Amex

Credit card no.

Expiry date /
month year CVC

VISA/EURO/MASTER: last 3 digits on the back,
AMEX: 4 digits on the front of the card

Card holder's name _____
printed name

_____ signature

You will find the guidelines to data protection on the third page of this registration form. We ask you to read these and to confirm here as follows:

I hereby declare my consent that all the information made by me to my person within the handling of the above mentioned congress is filed, stored, processed and the demands made above can correspondingly be passed onto a third party.

Date _____ **Signature** _____

With my signature I accept the conditions mentioned on this reservation form – see third page.

The following hotels have been pre-reserved for the time March 26 - 30, 2012:

5 star hotels	single room	double room	breakfast	location / public transport
Grand Elysée Hotel <i>Rothenbaumchaussee 10</i>	€ 200.00	€ 220.00	€ 20.00	10 min. walk to trade fair
Marriott Hotel Hamburg <i>ABC-Str. 52</i>	€ 229.00	€ 229.00	€ 26.00	15 min. walk to trade fair
Steigenberger Hamburg <i>Heiligengeistbrücke 4</i>	€ 179.00	€ 199.00	€ 24.00	Bus 6 Rödingsmarkt → trade fair (incl. walk 10 min. to fair trade)
4 star hotels	single room	double room	breakfast	location / public transport
Baseler Hof <i>Esplanade 11</i>	€ 115.00	€ 155.00	incl.	5 – 10 min. walk to trade fair
Crowne Plaza <i>Graumannsweg 10</i>	€ 195.00	€ 210.00	€ 22.00	Bus 6 to main station → Bus 35 to trade fair (incl. walk 30 min. to fair trade)
Grand City Hotel Berlin <i>Borgfelder Str. 1-9</i>	€ 108.00	€ 115.00	€ 12.50	U2 Berliner Tor → Messehallen (incl. walk 15 min. to trade fair)
Mövenpick Hotel <i>Sternschanze 6</i>	€ 195.00	€ 215.00	incl.	10 min. walk to trade fair
NH Hamburg City <i>Feldstr. 58</i>	<u>26. - 27.03.</u> € 111.00	<u>26. - 27.03.</u> € 111.00	€ 18.00	5 – 10 min. walk to trade fair
	<u>27. - 30.03.</u> € 139.00	<u>27. - 30.03.</u> € 139.00	€ 18.00	
NH Norge <i>Schäferkampsallee 49</i>	<u>26. - 27.03.</u> € 89.00	<u>26. - 27.03.</u> € 89.00	€ 18.00	U2 Christuskirche → Messehallen (incl. walk 15 min. to trade fair)
	<u>27. - 30.03.</u> € 129.00	<u>27. - 30.03.</u> € 129.00	€ 18.00	
Renaissance Hotel <i>Große Bleichen</i>	€ 209.00	€ 209.00	€ 24.00	10 – 15 min. walk to trade fair
3 star hotels	single room	double room	breakfast	location / public transport
Alster-Hof <i>Esplanade 12</i>	€ 95.00	-	incl.	5 – 10 min. walk to trade fair
Mercure an der Messe <i>Schröderstiftstr. 3</i>	€ 177.00	€ 195.00	incl.	5 – 10 min. walk to trade fair
Motel One Hamburg-Alster <i>Steindamm 96 - 102</i>	<u>26. - 29.03.</u> € 96.50	<u>26. - 29.03.</u> € 119.00	incl.	U1 Lohmühlenstraße → Stephansplatz (incl. walk 15 - 20 min. to trade fair)
	<u>29. - 30.03</u> € 76.50	<u>29. - 30.03.</u> € 99.00	incl.	
2 star hotels	single room	double room	breakfast	location / public transport
Hotel St. Annen <i>Annenstr. 5</i>	€ 98.00	€ 125.00	incl.	20 – 25 min. walk to trade fair
Ibis Hamburg Alster <i>Holzdam 4-6</i>	€ 120.00	€ 150.00	incl.	U2 main station → Messehallen (incl. walk 15 min. to trade fair)

All rates per room and night including German VAT. Breakfast per person and day.

Please note:

All reservations received later than February 20, 2012 must be confirmed by a credit card number.

(Bank transfers are no longer possible.)

Reservations without a credit card number will not be handled.

Conditions for Hotel Reservations

Confirmation/Deposits:

Hotel rooms can only be reserved upon receipt of a deposit (the total amount for all nights booked) or a credit card number (**exception Motel One Hamburg-Alster – only credit card guarantee possible**). If the desired hotel is fully booked, INTERPLAN reserves the right to arrange accommodation in a different hotel.

For reservations with credit card details received later than the mentioned date above, all necessary efforts to procure a hotel room for you will be done. Please be aware that a guarantee for your hotel preference and/or the rates indicated cannot be given by INTERPLAN.

Upon receipt of the deposit, INTERPLAN will inform the hotel accordingly. The deposit will be deducted from the hotel bill. Any further hotel expenses are to be paid directly at the hotel by the guests themselves.

Changes/Cancellation:

Changes in reservations and cancellations must be reported in writing to INTERPLAN and NOT to the hotel. Upon receipt of the reservation confirmation, the guest automatically becomes the legally binding contract partner of the hotel. INTERPLAN acts exclusively as an agent for hotel reservations.

If the guest cancels a reservation prior to **February 20, 2012 (Exception: Grand Elysée: December 01, 2011; Mövenpick: January 02, 2012; Steigenberger: January 09, 2012; Marriott, Renaissance, Crowne Plaza, Mercure an der Messe: January 23, 2012; Ibis Alster, NH Hamburg, NH Norge: February 13, 2012)** a cancellation fee of EUR 20,00 (incl. 19% VAT) per cancelled room will be charged in the name and for the account of INTERPLAN; any bank charges that may arise as a result of such a cancellation will be covered by the guest him-/herself. If a pre-payment has already been made the amount paid will be refunded, reduced by an administrative fee of EUR 20,00 in addition to the cancellation fee. After that date, INTERPLAN and the hotel certainly try to resell cancelled rooms/nights but if this is not possible the cancellation fee of the hotel (up to 100 % of the room rate for all cancelled nights) will be charged to you/your company in addition to the cancellation fee of INTERPLAN (EUR 20,00). Either the paid deposit will not be paid back or the given credit card may be charged directly by the hotel.

Please also be aware that in case of no show, a later arrival or an earlier departure (i.e. lost room nights) the hotels will usually charge for the total number of nights booked, if the cancelled room nights cannot be resold. Modifications after March 05, 2012 will be charged with EUR 20,00 (incl. 19 % VAT) per modified booking in the name and for the account of INTERPLAN.

Credit card guarantee:

The guest guaranteeing her/his hotel reservation by credit card herewith entitles INTERPLAN to forward the data of the credit card to the hotel as a guarantee for the room reservation. A deposit is not required – the full stay has to be paid directly at the hotel, as the card won't be charged in advance.

Data protection

Our company handles all personal data according to the laws of § 4 under the Federal Data Protection Act. For your registration to the above mentioned congress/fair the collecting, saving and processing of your personal data is imperative. This is done solely as a means to the organisation and completion of the event. Your data will only be passed onto a third party, who is directly involved with the running of the Congress/Fair and when the organisational procedure makes this necessary (operator, hotel). The legislator requires us to obtain your consent. The registration to this congress/hotel booking is not possible if we do not get this.

I hereby declare my consent that all the information made by me to my person within the handling of the above mentioned congress is filed, saved, processed and the demands made above can correspondingly be passed onto a third party.

Cultural encouragement fee

Many local governments in German city destinations are currently discussing the collection of an additional city tax or locally called: "cultural encouragement fee", which might raise your overall accommodation costs.

At this very moment the height of this additional cost is pending (fixed amount or a certain percentage of the accommodation rate), so is the decision about this fee being taxable or if refunds or general exceptions for accommodation bookings during business trips will apply.

We are going to update you on this topic as soon as final decisions were made.